

<p style="text-align: center;"><b>MINUTES OF THE GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS, SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS May 07, 2010</b></p>
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The Georgia Composite Board of Professional Counselors, Social Workers and Marriage and Family Therapists met on Friday, May 07, 2010, at 237 Coliseum Drive, Macon, Georgia with the following members present:

**MEMBERS PRESENT:**

William Quarterman, LPC, Chair  
Gene T. Schrader, MFT, Vice-Chair  
Bonnie Barker, LPC  
Janet H. Lenard, CSW  
Jan Ligon, CSW  
Helen W. Coale, CSW  
Patricia Harwell, MFT  
Will Bacon, MFT  
Eunice Mixon, Consumer Member

**BOARD MEMBERS ABSENT:**

Jack Perryman, LPC

**ADMINISTRATIVE STAFF PRESENT:**

Brig Zimmerman, Executive Director  
Tricia Downing, Senior Assistant Attorney General  
Serena Gadson, Licensure Supervisor  
Sandy Stenbridge, Licensure Analyst  
Yvonne LeSane, Licensure Analyst  
Amanda Allen, Board Support Specialist

**GUEST ATTENDEES:**

Sue Fort, Executive Director, NASW

**William Quarterman, Chair, established a quorum of the Board was present and called the Board meeting to order at 9:00 a.m.**

**Minutes:**

**Harwell motioned, Lenard seconded, and the Board voted to approve the following minutes as amended. None opposed, motion carried.**

- **April 02, 2010**

**Executive Director's Report:**

No report presented.

**Public Rule Hearing/Adoption:**

**Harwell motioned, Lenard seconded, and the Board voted to adopt Rule 135-6-.03 Biennial Renewal Cycle. Amended., as posted. None opposed, motion carried.**

**SYNOPSIS OF PROPOSED CHANGES TO THE GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS, SOCIAL WORKERS, AND MARRIAGE AND**

## **FAMILY THERAPISTS RULE FOR CHAPTER 135-6 BIENNIAL RENEWAL CYCLE. AMENDED**

**Purpose:** The purpose of this rule is to change the time frame and the requirements for completion of the biennial renewal cycle.

**Main Features:** The rule provides further clarification of the time frame and the requirements for completion of the biennial renewal cycle.

### **DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS, SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS RULE FOR CHAPTER 135-6 BIENNIAL RENEWAL CYCLE**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

#### **135-6-.03 Biennial Renewal Cycle. Amended.**

- (1) All licenses shall expire on September 30 of even numbered years.
- (2) Renewal notices are only sent as an accommodation. The responsibility of license renewal remains with the license holder.
- (3) The applicant for renewal shall submit to the Board, on or before ~~June 30~~ September 30 of even numbered years:
  - (a) A completed application for renewal; and
  - (b) The biennial renewal fee (See Fee Schedule); and
  - (c) ~~Evidence Certification~~ of having satisfied the continuing education requirement, as set forth in Rule 135-9-.01, during the preceding two year period, beginning July 1 and ending June 30 October 1 of even numbered years.
- (4) Applications for renewal of licenses submitted between ~~July 1 and September 30~~ October 1 of the renewal year and December 31 of same even numbered years will be considered late and will be required to pay a late renewal penalty fee (See Fee Schedule). Failure to renew a license by the end of the established late renewal penalty period, which is December 31 of the renewal year, shall have the same effect as a revocation and reinstatement of the revoked license shall be in the discretion of the Board.
- (5) Unless the license is renewed on or before September 30 of even numbered years, continued practice after such date shall constitute unlawful practice and is grounds for discipline.
- ~~(6) If an application for renewal is submitted to the Board within 3 months of expiration of the license, the licensee must pay a penalty fee as assessed by the Board (See Fee Schedule). Failure to renew a license by the end of the established penalty period, which is December 31 of the renewal year, shall have the same effect as a revocation and reinstatement of the revoked license shall be in the discretion of the Board.~~

**Authority:** O.C.G.A. §§ 43-1-4, 43-1-7, 43-1-19, 43-10A-5, 43-10A-14, 43-10A-15, 43-10A-16 and 43-10A-17

**Lenard motioned, Bacon seconded, and the Board voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§ 43-1-4, 43-1-7, 43-1-19, 43-10A-5, 43-10A-14, 43-10A-15, 43-10A-16 and 43-10A-17.**

**Lenard motioned, Bacon seconded, and the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-1-4, 43-1-7, 43-1-19, 43-10A-5, 43-10A-14, 43-10A-15, 43-10A-16 and 43-10A-17 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed in the field of Professional Counselors, Social Workers, and Marriage and Family Therapists.**

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**Harwell motioned, Bacon seconded, and the Board voted to adopt Rule 135-6.04 Revocation of Expired Licenses and Reinstatement of Expired Licenses. Amended., as posted. None opposed, motion carried.**

**SYNOPSIS OF PROPOSED CHANGES TO THE GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS, SOCIAL WORKERS, AND MARRIAGE AND FAMILY THERAPISTS RULE FOR CHAPTER 135-6 REVOCATION OF EXPIRED LICENSES AND REINSTATEMENT OF EXPIRED LICENSES**

**Purpose:** The purpose of this rule is to clarify language regarding the revocation of an expired license and reinstatement of an expired license.

**Main Features:** The rule provides further clarification of the effects of not meeting the established late renewal penalty period and the reinstatement process.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS, SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS RULE FOR CHAPTER 135-6.04 REVOCATION OF EXPIRED LICENSES AND REINSTATEMENT OF EXPIRED LICENSES.**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

**Rule 135-6-.04 Revocation of Expired Licenses and Reinstatement of Expired Licenses. Amended.**

(1) Failure to renew a license by the end of the established late renewal penalty period, which is December 31 of even numbered years, shall have the same effect as a revocation of said license and reinstatement of the license shall be in the discretion of the Board. If an application for reinstatement is submitted to the Board after December 31 of even numbered years but within one year of the expiration date of the license, the Board shall require ~~the submission of an application for reinstatement~~, documentation of 35 hours of continuing education activities that were completed within two years of the date the reinstatement application is received by the Board, and

payment of a late renewal penalty fee as set by the Board (See Fee Schedule). At its discretion, the Board may require additional information.

(2) If an application for reinstatement is submitted to the Board more than one year after the expiration of a license, an applicant must apply for licensure by examination following the procedures set out in Chapter 135-3. The applicant must satisfy the current requirements for licensure at the time of reinstatement as set out in Chapter 135-5. In order to ~~met~~ meet these requirements, the applicant may use any qualifying education, experience and supervision, including any which were applied toward his/her previous application for licensure, but must, upon approval of his/her application by the Board, take and pass the licensing examination.

**Authority: O.C.G.A. §§ 43-1-4, 43-1-7, 43-1-19, 43-10A-5, 43-10A-14, 43-10A-15, 43-10A-16 and 43-10A-17**

**Lenard motioned, Bacon seconded, and the Board voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§ 43-1-4, 43-1-7, 43-1-19, 43-10A-5, 43-10A-14, 43-10A-15, 43-10A-16 and 43-10A-17.**

**Lenard motioned, Bacon seconded, and the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-1-4, 43-1-7, 43-1-19, 43-10A-5, 43-10A-14, 43-10A-15, 43-10A-16 and 43-10A-17 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed in the field of Professional Counselors, Social Workers, and Marriage and Family Therapists.**

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**Board Policy:**

**Guidelines for an acceptable contract affidavit for postgraduate experience and supervision as it relates to an associate license in MFT.**

The purpose of the Contract for Post Graduate Experience and Supervision is to provide structure and accountability for obtaining experience and supervision which qualifies an applicant to apply for full licensure as a Marriage and Family Therapist. (Rule 135-5-.05 further defines and describes the contract.)

**For Applicants Who Have Already Secured a Work Site and Supervision Contract**

1. Demographic and basic information re: the applicant and the graduate education experience must be completed as directed. (Part I)
2. The sections entitled Plan For Direction and Plan For Supervision are to be completed in full as directed. (Parts II, III, IV, and V)

**For Applicants Who Have Not Yet Secured a Work Site and Supervision Contract**

1. Demographic and basic information re: the applicant and the graduate education experience must be completed as directed in Part I. (Parts II and III can be completed only after a job has been secured.)

2. The sections entitled Plan for Direction and Plan for Supervision must include a description of the applicant's plans for seeking postgraduate experience and supervision. This might include job search activities that are already underway and/or might include consultation with qualifying supervisor to mentor the process of seeking a job. (Parts IV and V)

3. Once a job has been obtained and the supervision plan is in place, Parts II, III, IV and V must be completed in detail and the contract must be resubmitted to the Board within fourteen (14) business days.

Once a completed contract is registered, any proposed changes or updates to the contract must be submitted to the Board for approval. The Board, at its discretion, may ask for additional information at any time.

Postgraduate experience or supervision not submitted in the contract affidavit may be declined by the Board as meeting the requirements for licensure as an LMFT.

Approved 05-07-10

**Harwell motioned, Bacon seconded, and the Board voted to accept the above policy as stated. None opposed, motion carried.**

**Schrader motioned, Lenard seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to Applications, receive the Attorney General's, Cognizant, and Professional Practice Reports. Voting in favor of the motion were those present who included Board members: Quarterman, Lenard, Ligon, Coale, Harwell, Barker, Mixon and Bacon.**

#### **APPLICATIONS:**

**Harwell motioned, Coale seconded, and the Board voted to accept the following Marriage & Family Therapists applications as presented. None opposed, motion carried.**

#### **ASSOCIATE MARRIAGE & FAMILY THERAPIST BY EXAM:**

- |                   |                          |
|-------------------|--------------------------|
| 1. Andrews, Keena | Approved to sit for exam |
| 2. Avey, Dana     | Approved to sit for exam |
| 3. Morgan, Ashley | Approved to sit for exam |

#### **ASSOCIATE MARRIAGE & FAMILY THERAPIST – CONTRACT AFFIDAVIT:**

- |                |                           |
|----------------|---------------------------|
| 1. Lucy, Kathy | Approved contract changes |
|----------------|---------------------------|

#### **MARRIAGE & FAMILY THERAPIST BY EXAM:**

- |                      |                          |
|----------------------|--------------------------|
| 1. Noblitt, Joshua   | Approved to sit for exam |
| 2. Quintanilla, Juan | Approved to sit for exam |
| 3. Tickle, Holly     | Approved to sit for exam |

#### **MARRIAGE & FAMILY THERAPIST BY EXAM WAIVER:**

- |                     |   |
|---------------------|---|
| 1. T.C.             | Pending the receipt of additional information |
| 2. Hadley, Marissa  | Approved for licensure                        |
| 3. Queen, Leah      | Approved for licensure                        |
| 4. Watkins, Heather | Approved for licensure                        |

**Barker motioned, Lenard seconded, and the Board voted to accept the following Professional Counselors applications as presented. None opposed, motion carried.**

**LICENSED PROFESSIONAL COUNSELOR BY EXAM:**

- |                      |                                  |
|----------------------|----------------------------------|
| 1. C.A.G.            | Denied; insufficient supervision |
| 2. Cox, Dennis       | Approved to sit for exam         |
| 3. Dunbar, Lornette  | Approved to sit for exam         |
| 4. Guzman, Alexandra | Approved to sit for exam         |
| 5. Howell, Elmer     | Approved to sit for exam         |
| 6. Jenkins, Barbara  | Approved to sit for exam         |
| 7. Lawrence, Illya   | Approved to sit for exam         |

**LICENSED PROFESSIONAL COUNSELOR BY EXAM WAIVER:**

- |                       |                        |
|-----------------------|------------------------|
| 1. Atkeson, Ellen     | Approved for licensure |
| 2. Chapman, Sarah     | Approved for licensure |
| 3. Cragg, Ryan        | Approved for licensure |
| 4. De Jonge, Maureen  | Approved for licensure |
| 5. Doresk, Daniel     | Approved for licensure |
| 6. Dunbar, Joy        | Approved for licensure |
| 7. Gilbert, Amy       | Approved for licensure |
| 8. Gilmore, Kenya     | Approved for licensure |
| 9. Gregg, Donald      | Approved for licensure |
| 10. Liakakos, JoAnne  | Approved for licensure |
| 11. Mather, Martha    | Approved for licensure |
| 12. McLarin, Rossheda | Approved for licensure |
| 13. Miller, Jeff      | Approved for licensure |
| 14. Mukenge, Malongo  | Approved for licensure |
| 15. Patel, Sneha      | Approved for licensure |
| 16. Peed, Shelly      | Approved for licensure |
| 17. Pierce, Mindy     | Approved for licensure |
| 18. Ramer, Lisa       | Approved for licensure |

**LICENSED PROFESSIONAL COUNSELOR BY ENDORSEMENT:**

- |                    |                        |
|--------------------|------------------------|
| 1. Allen, Therese  | Approved for licensure |
| 2. DeLuca, Kenneth | Approved for licensure |
| 3. Hester, Michael | Approved for licensure |
| 4. Knapp, Kenyon   | Approved for licensure |

**LICENSED PROFESSIONAL COUNSELOR BY REACTIVATION:**

- |               |                        |
|---------------|------------------------|
| 1. Dorn, Lisa | Approved for licensure |
|---------------|------------------------|

**Lenard motioned, Bacon seconded, and the Board voted to accept the following Social Workers applications as presented. None opposed, motion carried.**

**MASTER SOCIAL WORKER BY EXAM:**

1. Allen, Dera	Approved to sit for exam
2. Bhikot, Swati	Approved to sit for exam
3. Burns, Agnes	Approved to sit for exam
4. Butcher, Lyneace	Approved to sit for exam
5. Carey, Orise	Approved to sit for exam
6. Chase, Chanae	Approved to sit for exam
7. Coley, Carolyn	Approved to sit for exam
8. Dalton, Alkamessa	Approved to sit for exam
9. Deans, Wynter	Approved to sit for exam
10. Edwards, Claudette	Approved to sit for exam
11. Farnum, Giovana	Approved to sit for exam
12. Flint, Andrea	Approved to sit for exam
13. Johnson, Maria	Approved to sit for exam
14. Knippel, Daniel	Approved to sit for exam
15. Mack, Rochelle	Approved to sit for exam
16. Peregoy, Charity	Approved to sit for exam
17. Phillips, Valerie	Approved to sit for exam
18. Pinnock, Judith	Approved to sit for exam
19. Roberts, Tabatha	Approved to sit for exam
20. Satchell, Amie	Approved to sit for exam
21. Smith, Sarah	Approved to sit for exam
22. Spencer, Stephanie	Approved to sit for exam
23. Steinhart, Danielle	Approved to sit for exam
24. Stick, Hillary	Approved to sit for exam
25. Tarbutton, Tracey	Approved to sit for exam
26. Thomas, Sonya	Approved to sit for exam
27. Unimuke, Simeon	Approved to sit for exam
28. Vater, Brandy	Approved to sit for exam
29. Washington, Amos	Approved to sit for exam
30. Wood, Katherine	Approved to sit for exam

**MASTER SOCIAL WORKER BY EXAM WAIVER:**

1. Goldberg, Rachel	Approved for licensure
2. Haistens, Laura	Approved for licensure
3. Plauche, Juanita	Approved for licensure
4. Richards, Penny	Approved for licensure
5. West, Judith	Approved for licensure

**MASTER SOCIAL WORKER BY REINSTATEMENT:**

1. Gay, Suzanne	Approved for licensure
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### **MASTER SOCIAL WORKER BY EXAM – EXTENSION REQUEST:**

- |         |                      |
|---------|----------------------|
| 1. M.A. | Denied, must reapply |
| 2. M.S. | Denied, must reapply |

### **CLINICAL SOCIAL WORKER BY EXAM:**

- |                             |  |
|-----------------------------|--|
| 1. Akosa, Amechi            | Approved to sit for exam                                 |
| 2. Alzaga, Apolinar         | Approved to sit for exam                                 |
| 3. Augustin, Charles H.     | Approved to sit for exam                                 |
| 4. Bailey, Vivian C.        | Approved to sit for exam                                 |
| 5. Bell, Shkerah            | Approved to sit for exam                                 |
| 6. Billings, Fay            | Approved to sit for exam                                 |
| 7. C.B.                     | Pending additional documentation                         |
| 8. E.C.                     | Denied. Board decision stands                            |
| 9. Currid, Jamie L.         | Approved to sit for exam                                 |
| 10. B.D.                    | Denied; incomplete application                           |
| 11. Dudley-Slater, Marion   | Approved to sit for exam                                 |
| 12. Goldwire-Wade, Amber    | Approved to sit for exam                                 |
| 13. Jackson, Valencia       | Approved to sit for exam                                 |
| 14. Mendioula, Kelly        | Approved to sit for exam                                 |
| 15. S.N.                    | Pending additional documentation                         |
| 16. Patterson, LaBrandor E. | Approved to sit for exam                                 |
| 17. Penna, Sarah            | Approved to sit for exam                                 |
| 18. Robinson, Melba         | Approved to sit for exam                                 |
| 19. Shrytock, T. Joe        | Approved to sit for exam                                 |
| 20. A.S.                    | Pending additional documentation                         |
| 21. Sprinkle, Kelly         | Approved to sit for exam                                 |
| 22. D.I.S.                  | Pending additional documentation                         |
| 23. Sutton, Lessie          | Approved to sit for exam                                 |
| 24. S.T.                    | Pending additional documentation                         |
| 25. M.V.                    | Approved pending the receipt of additional documentation |
| 26. Velasco, Trisha         | Approved to sit for exam                                 |
| 27. Wagner, Suzanne         | Approved to sit for exam                                 |
| 28. S.W.                    | Denied; incomplete application                           |

### **CLINICAL SOCIAL WORKER BY EXAM WAIVER:**

- |                          |                                  |
|--------------------------|----------------------------------|
| 1. E.E.D.                | Pending additional documentation |
| 2. Gregory, Elizabeth R. | Approved for licensure           |
| 3. Smith, Karen M.       | Approved for licensure           |

### **STANDARDS COMMITTEE APPLICANT INTERVIEWS:**

#### **Social Workers**

**Lenard motioned, Bacon seconded, and the Board voted to take the following action on applicants for licensure as a Master Social Worker; requiring appearance before the CSW Standards Committee. None opposed, motion carried.**



1. Walter Leanier
2. K.F.

Approved to sit for exam  
Pending additional documentation

**Barker motioned, Lenard seconded, and the Board voted to take the following action on applicant for licensure as a Professional Counselor; requiring appearance before the LPC Standards Committee. None opposed, motion carried.**

#### **LICENSED PROFESSIONAL COUNSELOR BY EXAM**

1. T.B. Pending the receipt of additional documentation and completion of a background check.

#### **Petition for Waiver/Variance Requests:**

Kelly Freeman-Rule 135-6.06(2) Continuing Education Requirements

**Ligon motion, Harwell seconded, and the Board voted to deny the petition for the waiver/variance request. Licensee has until September 30, 2010 to complete the required CE hours. None opposed, motion carried.**

John J. Achinapura-Rule 135-6-.04 (2) Revocation of Expired Licenses and Reinstatement of Expired Licenses. Amended.

**Barker motioned, Harwell seconded, and the Board voted to deny the petition for the waiver/variance request. Board cannot waive the statute. None opposed, motion carried.**

Kaye Waldrep-Rule 135-6-.04 Revocation of Expired Licenses and Reinstatement of Expired Licenses. Amended.

**Barker motioned, Lenard seconded, and the Board voted to deny the petition for the waiver/variance request. Board cannot waive the statute. None opposed, motion carried.**

#### **PROFESSIONAL PRACTICE COMMITTEE REPORT:**

**Harwell motioned, Bacon seconded, and the Board voted to accept the Professional Practice Committee Report as presented. None opposed, motion carried.**

#### **Complaint Cases Closed:**

- COMP090093, COMP100036, COMP100063, COMP100066 and COMP100071
- COMP100027- Investigative Interview conducted. Case Closed

#### **Compliant Cases Pending the Receipt of Additional Information:**

- COMP090028, COMP090094, COMP100001, COMP100003, COMP100008, COMP100010, COMP100012, COMP100022, COMP100031, COMP100032, COMP100035, COMP100039, COMP100040, COMP100041, COMP100044, COMP100047, COMP100048, COMP100051, COMP100052, COMP100055, COMP100056, COMP100057, COMP100060, COMP100061, COMP100062,

COMP100064, COMP100067, COMP100070, COMP100072, COMP100073, COMP100074, COMP100075, COMP100076, COMP100081, COMP100086, COMP100087, COMP100088, COMP100089, COMP100090, COMP100092, COMP100093, COMP100094, COMP100095, COMP100096, COMP100097 and COMP100098

**ASSISTANT ATTORNEY GENERAL'S REPORT:**

Tricia Downing, Senior Assistant Attorney General provided a status report, which included information on any cases referred for action.

**Harwell motioned, Lenard seconded, and the Board voted to accept the Attorney General's report as presented. None opposed, motion carried.**

**ADDITIONAL BUSINESS:**

1. Mr. Zimmerman stated that with the assistance of the rules committee, he would begin drafting the required revisions to Rule 135-3-.04 Licensure by Endorsement. Revisions will be presented to the Board at a later date and time. Rules Committee: Pat Harwell and Bonnie Barker

**With no additional Board business requiring discussion, the Board adjourned the meeting at 2:46 p.m.**

**Minutes recorded by:**

Amanda M. Allen, Board Support Specialist

**Minutes reviewed and edited by:**

Brig Zimmerman, Executive Director

\_\_\_\_\_  
William Quarterman, Chair

\_\_\_\_\_  
Brig Zimmerman, Executive Director

These minutes were signed and approved on \_\_\_\_\_.